

**Valley Transportation Authority (VTA)
Transit-Oriented Communities Grant Program
2024 Pre-Award Appeal Process**

Applicants who would like to appeal the grantee selection may appeal the decision via electronic mail. Appeals should be sent to the Director of VTA Real Estate and Transit-Oriented Development, Jessie O'Malley Solis at jessie.o'malleysolis@vta.org. The deadline for submitting an appeal letter is 4:00 PM PST Monday July 15, 2024. All appeals will be responded to within five business days of the close of the appeals process. No further appeals will occur. See below for details on appeals that may be considered.

Basis for Pre-Award Appeals

Appeals may be filed only on the basis of one or more of the following circumstances:

- Accessibility, and/or clarity of application requirements affecting a submitted application;
- Conflict of interest;
- Restrictive or discriminatory specifications.

Appeals will not be considered if they are based on the following circumstances:

- Unfounded complaints (e.g., personal attacks, conjecture);
- Disagreements about the merits of the application;
- Correcting applicant errors and omissions in the application. All application materials considered had to be submitted May 22nd @ 4 PM;
- Events and/or organization developments that occurred after the May 22nd deadline.

Appeal Requirements and Determination

Appeals shall include the name and address of the appellant, a statement of grounds for appeal and all supporting documentation, and the requested resolution to the appeal desired from VTA.

Appeals that are filed based on acceptable circumstances, as defined above, will be reviewed by the Director of VTA Real Estate and Transit-Oriented Development. VTA will make a final determination/response to the substantive issue(s) raised. No further appeals will occur.